Employees

Employee Council

The Employee Council is a body composed of representatives of Open University management and staff, both administrative and academic. It was established to allow for dialog among employees and to increase cooperation among them. The Council is still in the process of formulating its activity areas as the representative body of Open University employees.

Among the issues discussed this year at Council meetings: Employee evaluation, compensation and promotion; survey of private pension companies; problems related to transportation to the Raanana campus (changing the current transportation supplier, transportation to and from the Raanana intersection, developments concerning Raanana north intersection, dealing with auto theft on Ravutski street); catering at the Kfar Hayarok; air quality and radiation tests; the University budget.

The members of the Employee Council are: Prof. Gershon Ben-Shakhar - Chairman, Zeev Perl - Secretary, Ada Arnon, Yael Bachar, Hana Bahak, Dafna Bar-On, Galit Bentsur, Sarit Buchris, Dr. Eran Chajut, Dr. Dorota Czerki, Prof. Itzhak Dotan, Yachin Epstein, Reut Harari, Rami Inbar, Maya Kastner, Chana Klein, David Klibanski, Avinoam Lazarov, Ofira Levy, Prof. Ora Limor, Mickey Linman, Joseph Maori, Eyal Meshiach, Dina Nusbaum, Avraham Patal, Oded Peled, Gila Pransky, Dr. Haim Saadoun, Yehuda Schmidt, Rakefet Shechner-Lavie, Shmuel Steinmetz, Osnat Zarfati.

Innovations and Improvements in the Intra-net System

Event calendar – Due to the numerous activities on the Raanana campus, there was a need for a computerized tool for showing all the activities and events at the OU for the convenience of faculty members and staff. The event calendar shows activities and events in the academic and administrative areas, regardless of whether they are intended for OU employees or for students and the general public (external events calendar). The calendar, which is on the Intra-net website, can be viewed using Outlook.

Employee search – The internal telephone directory was upgraded and currently offers various search options: searching for information about a specific employee (employee details, office and/or counseling hours, if relevant); telephone numbers of key academic and administrative units (department name, telephone number, fax, link to the department website if available and comments, if applicable); conference rooms and classrooms (location and telephone numbers).

Distribution of employees in positions, by area of activity (September 2006)		
Academic Staff	Academic departments, Evaluation and Academic Staff Development Department, Office of the Dean of Academic Studies, Library, Academic Counseling and Study Guidance Center, Research Authority, Academic Development Coordination Unit, various projects	383.4
Shoham	Administration; *Ofek*; *Telem*; Informatics; Courseware and Multimedia Development; *Tamid*	28.7
Large Study Centers	Haifa, Beer Sheva, Wadi Ara, Jerusalem, Tiberias, Carmiel, Afula, Nazareth, Kiryat Haim, Eilat	23.9
Teaching Services System	Administrative Center, Registration Center, Center for the Organization of Exams and Study Centers, Information Center, Office of the Registrar	82.5
Operations Center	Warehouse and Distribution Center, Maintenance Department, *Lamda* bookstore	44.4
Publishing House	Production, Graphics, Word Processing, Typesetting, Digital Printing, Administration	34.6
Extra-Academic Studies	Continuing Studies Administrative Center, *Tafnit*, *Ascolot*, *DiAlog*, *Hasifa*, *Tafnitech*, *Meirav*, *Diploma*	61.1
	School of Technology	3.3
	Beit Daniel	5.0
General Administration	Assistant Director for Projects, Human Resources Department, Planning and Finance Administration, Security and Safety	49.4
Computer Center	Administrative systems, Technology and Computer Infrastructure, Information Systems and Internet, Computer Support Department	56.9
Management		8.0
Dean of Students		6.9
Public Relations	Resources and Public Relations, Marketing, Advertising, Israeli Friends of the Open University	9.9
Total (Including employees on maternity leave and on sabbatical)		798.0

Friendly car pool – Due to problematic public transportation to the Raanana campus, a website was built, at the initiative of the Employee Council, for the purpose of liaising between those seeking a ride to and from the University and those offering rides.
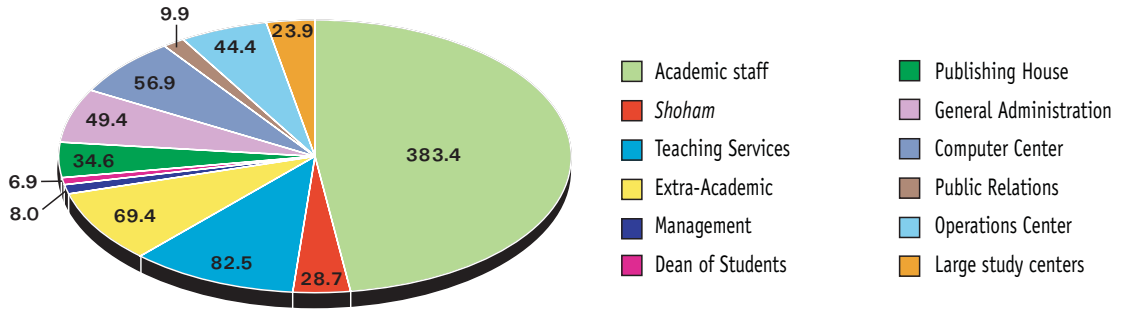
Questionnaires on the Computer Center website – Every employee who wishes to register for courses offered by the Computer Support department is asked to fill in a questionnaire on training. The information is saved in a database.

Publishing House website – The new website presents the publishing house and its work processes, introduces the user to professional terms and provides links to selected websites in Israel and the world on graphic design, art, books, etc.
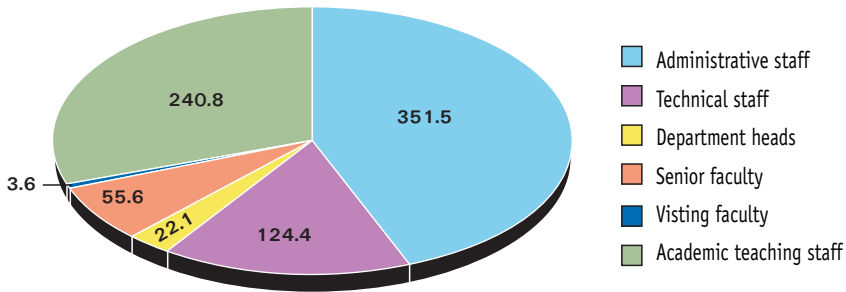
Daytime Cultural Events

Two series of daytime cultural events were held this year to an audience mainly of OU employees: a series of concerts accompanied by explanations, and a series of films accompanied by lectures, most of them by OU faculty.

Distribution of employees, in positions

■ Academic staff	■ Publishing House
■ *Shoham*	■ General Administration
■ Teaching Services	■ Computer Center
■ Extra-Academic	■ Public Relations
■ Management	■ Operations Center
■ Dean of Students	■ Large study centers

Values shown: 383.4, 28.7, 82.5, 69.4, 8.0, 6.9, 34.6, 49.4, 56.9, 44.4, 9.9, 23.9

Classification of employees, in positions

■ Administrative staff
■ Technical staff
■ Department heads
■ Senior faculty
■ Visting faculty
■ Academic teaching staff

Values shown: 240.8, 351.5, 124.4, 22.1, 55.6, 3.6

54